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# LETTER OF RECOMMENDATION

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## UNM School of Engineering Summer Internship

Name of Applicant \_\_\_\_\_  
Last First Middle Date

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To Writers of Letters of Recommendation:

We are particularly interested in the applicant's ability to carry on advanced study and research, and his or her potential for pursuing a successful career in the chosen field.

I. Please rate the applicant on each of the following items, using a five-point scale:  
1-truly outstanding; 2-superior; 3-above average; 4-average; 5-below average; X-inadequate knowledge to rate.

- |  |   |
|--|---|
| <input type="checkbox"/> Academic performance          | <input type="checkbox"/> Works well individually          |
| <input type="checkbox"/> Basic knowledge of the field  | <input type="checkbox"/> Works well in a team             |
| <input type="checkbox"/> Ability in written expression | <input type="checkbox"/> Emotional maturity and stability |
| <input type="checkbox"/> Ability in oral expression    | <input type="checkbox"/> Self-reliance and independence   |
| <input type="checkbox"/> Research skills               | <input type="checkbox"/> Motivation and drive             |

II. Please provide a narrative assessment of the applicant's qualifications and prospects for success in a laboratory setting. (Continue on the back if necessary, or feel free to attach a separate letter if you prefer.)

III. How would you rate this student in comparison to other students of the same level at your own institution?  
Circle the appropriate category:

- |                          |                          |                          |                          |                          |                          |                          |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| In the bottom 50%        | In the top 50%           | In the top 40%           | In the top 30%           | In the top 20%           | In the top 10%           | In the top 1%            |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

IV. Briefly indicate the time period and nature of your contact with this student.

\_\_\_\_\_

Type or Print Name \_\_\_\_\_ Date \_\_\_\_\_  
Signature \_\_\_\_\_ Institution \_\_\_\_\_  
Position \_\_\_\_\_ Address \_\_\_\_\_

Please e-mail this completed form directly to [interns@unm.edu](mailto:interns@unm.edu)